



# Welcome To LiveHRM



- Sys Universe is an IT services provider headquartered in Chicago with operations across the world. We provide outsourcing services including innovative consulting, technology, and implementation. We achieve this by focusing on industry verticals where we have strong domain expertise. we believe true value from technology requires an in-depth understanding of business strategy.
- Our consulting services help you craft a vision for your institution and then provide a specific, practical business and technology framework that will make that vision a reality. Our consulting competencies spread across business, process, quality and technology consulting.
- Our mission is to provide innovative solutions to our customers, consistently outperforms our peers and provides a dynamic and challenging environment for our employees. Our extensive IT experiences bring more innovation, newer technology, thus new products and services. We strive to build long-term client relationships based on mutual trust and respect and adding value with efficient and cost-effective service and solutions for our customers.



- Live HRM is a cloud based human resource Services provider headquartered in Chicago with operations across the world.
- We provide softwares to implement the human resource operators to works in a easy way.
- Live HRM allows the HR to run their most difficult jobs like Running Payroll for their Employee, Tracing the performance of the team as well as in individual, Maintaining the attendance of the employee and much More...
- Live HRM acts as a bridge between human resource management and Information Technology. It allows enterprises to automate many aspects of human resource management, with the dual benefits of reducing the workload of the HR department as well as increasing the efficiency of the department by standardizing HR processes.

# MODULES



 Staff



 Finance



 Report



 Global  
Setting



 User  
Management





## Staff

The system provides the requisite user interfaces to carry out HR management efficiently. These include staff selection, salaries, leave, attendance, deductions, payroll processing, ledgers, statutory reports and pay slips.

Global Settings

Staff Master

HR Admin Master

Time Management

Payroll Master

Administration

Recruitment

Pay Roll



RECRUITMENT

## Global Settings

Global Settings consist of Following Funtionalities

- Define Fiscal year This form is used to define the fiscal year.
- Financial year pay period details for the specified fiscal year
- Holiday Calendar This form is used to define the fiscal year.

## HR Admin Master

HR admin Master consist of Following Funtionalities

- Category Master used to enter the category name for the staff.
- Department Master used to enter the Department Name and Acronym

- Leave Master used to enter the Leave Master details
- Incentive Type used to enter the incentive type
- Loan Master used to enter the loan details

## PayRoll Master

PayRoll Master consist of Following Funtionalities

- Staff Payscale used to enter the staff payscale details
- Allowance Deduction used to enter the Allowance and Deduction
- Assign Ledger form is integrated with Staff and Category Master and Finance
- Salary Earnings used to enter the salary earnings details



- Salary Deduction used to enter the salary deduction details
- Actual Feed Entry Form staff actual feed entry for the staff based on the category
- IT slab Master IT slab master for the staff based fiscal year

## Recruitment

Recruitment consist of Following Funtionalities

- Staff Application Used to enter new staff entry
- Staff Selection staff application for the recruitment purpose
- Staff Appointment used to enter the staff appointment details.

## Staff Master

Staff Master

Give the details of the appointed staff details

## Time Management

Leave Application

Gives the Loan application details

Leave Approval form

used to show the Loan Approval details.

Holiday Duty Application

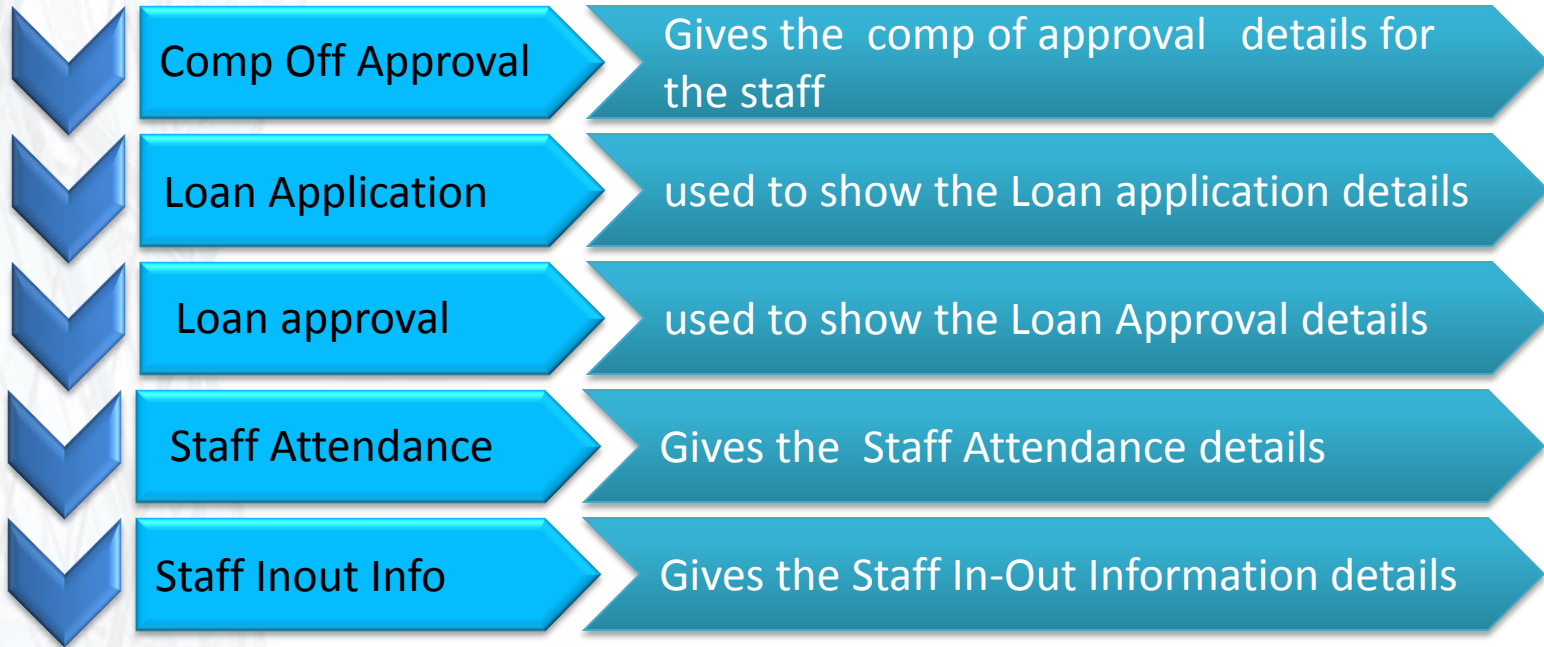
used to show the Holiday duty application details

Holiday Duty Approval

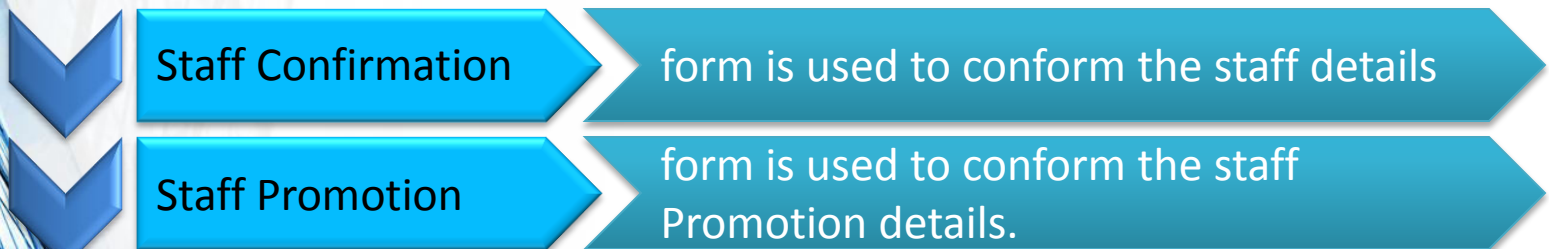
used to show the Holiday duty approval details.

Comp Off Application

used to show the comp of application details



## Administration



- Staff Resignation used to apply for the staff Resignation and Used to enter the notice period
- Resignation Approval approve or reject the staff resignation based on resignation date.
- Relieving approval Gives the Relieving approval

## PayRoll

- Staff Incentive Select the payment mode and enter the amount
- Staff Incentive Approval form is used to approve staff Incentives
- Pay Roll Select the status and enter the sanction amount.
- Salary advance Used to enter the advance amount and its description.
- Salary advance Approval used to approve Salary advance approval

## Finance

This System provides ability to process routine transactions involving cash, bank, purchase and sale vouchers. Reporting sub system also facilitates generation of books of accounts such as Cash book, Bank book, Journals, Sales ledger, Purchase ledger and General ledgers.

Master Data

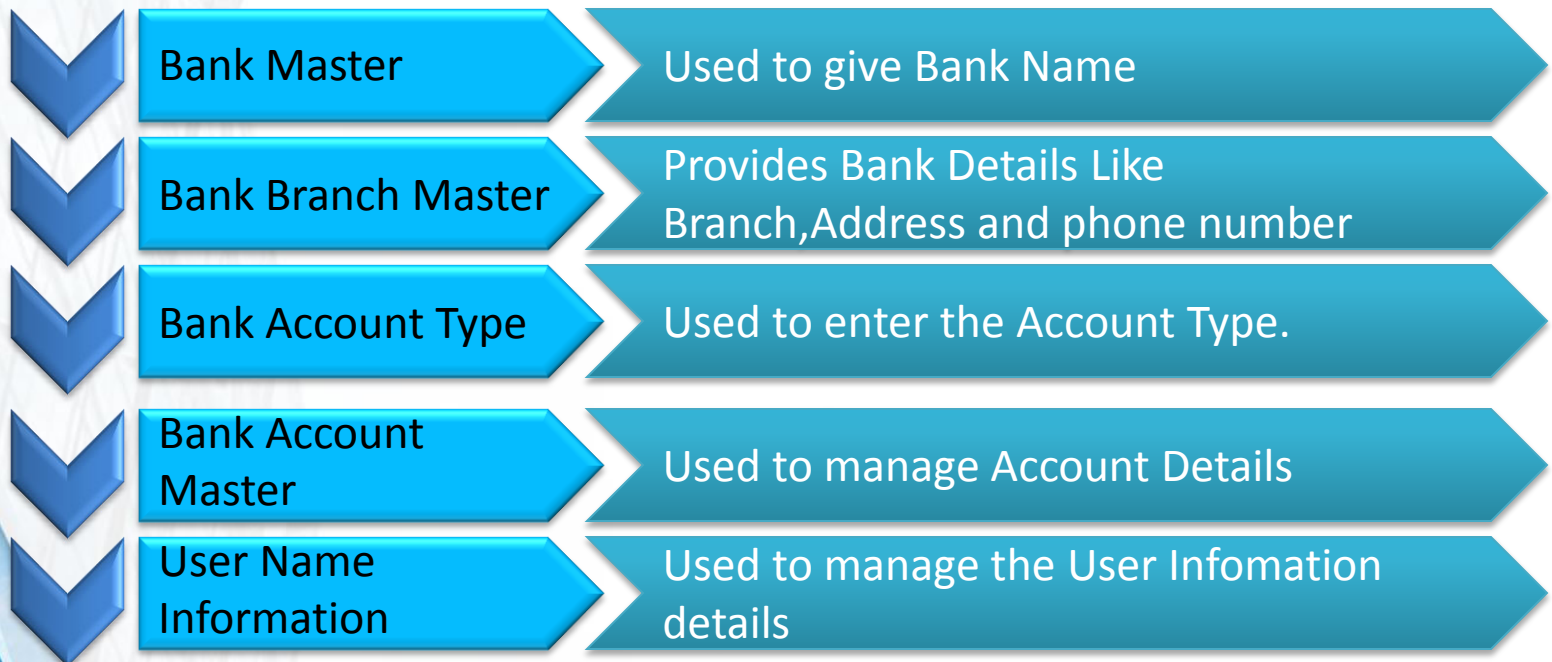
General Transaction

Global data



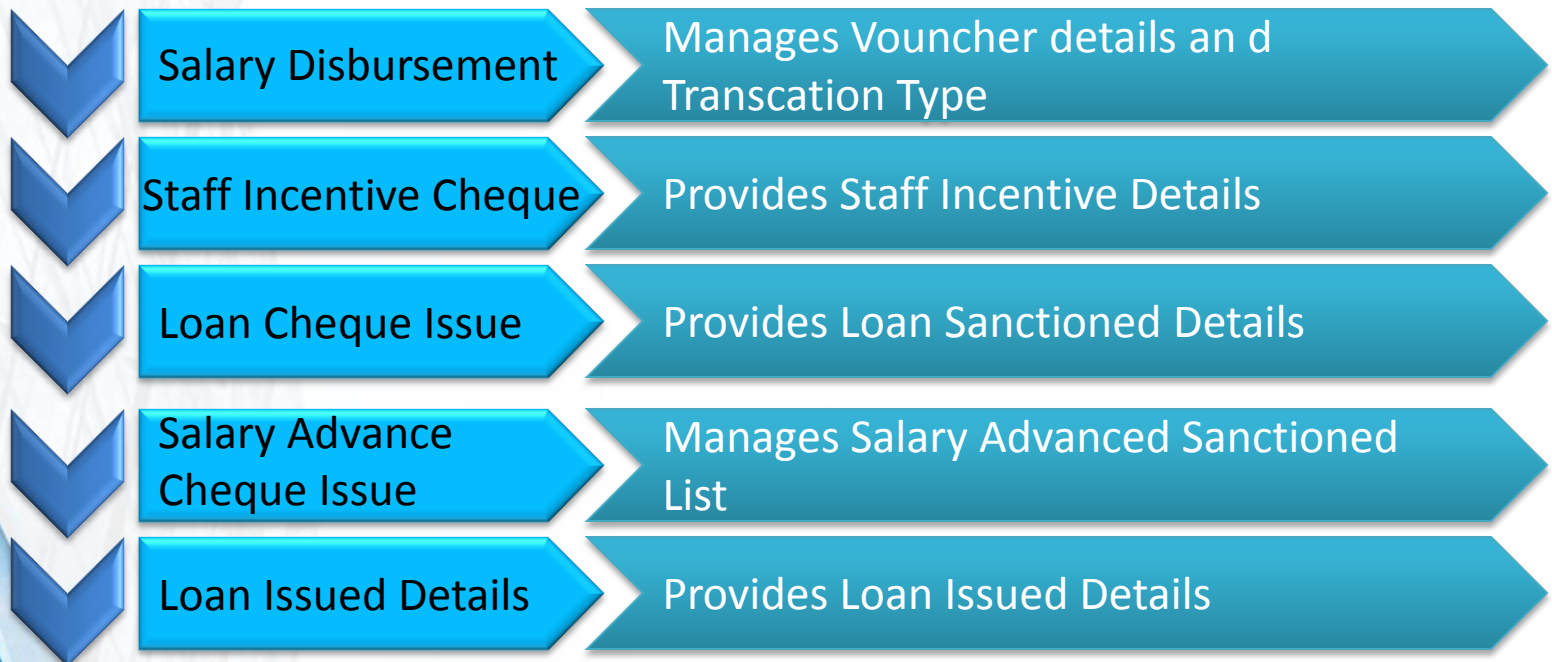
## Master Data

Master Data consist of Following Funtionalities



## General Transcation

General Transcation consist of Following Funtionalities



## Global Data

Global Data consist of Following Funtionalities

- ▼ Ledger Account Provides the Ledger Account Details
- ▼ Financial Parameter Settings Manages Financial Parameter Settings
- ▼ Other voucher Types Provides Voucher Types Details





## Report

The system provides the requisite user interfaces to carry out HR management efficiently. These include staff selection, salaries, leave, attendance, deductions, payroll processing, ledgers, statutory reports and pay slips.



HR Report

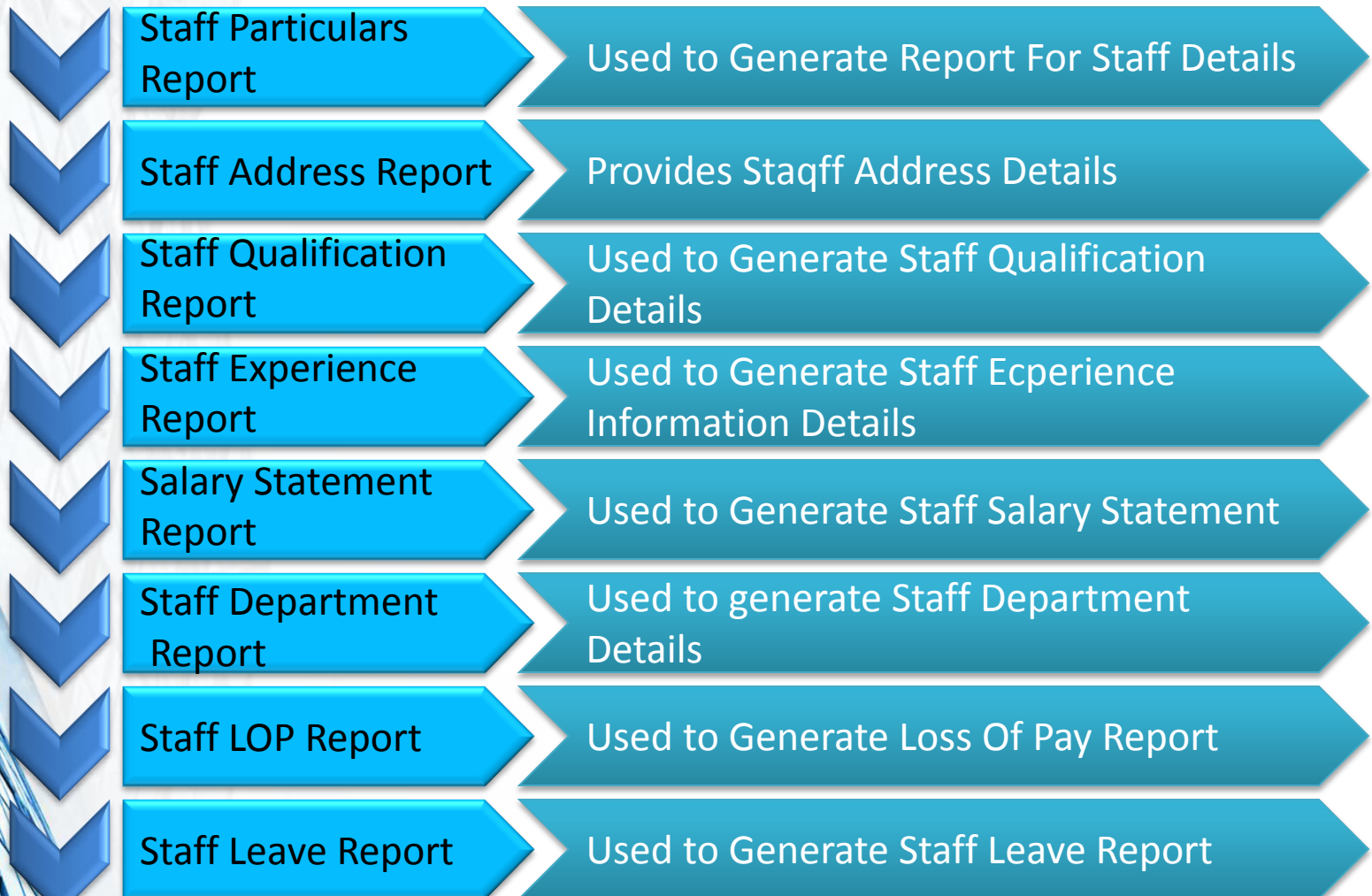


Finance Report



# HR Report

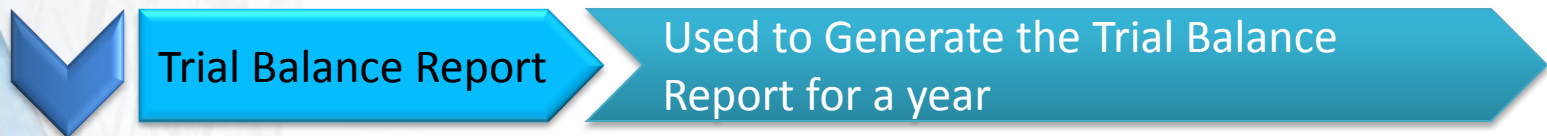
HR Report consist of Following Funtionalities





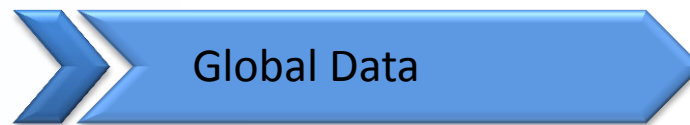
## Finance Report

Finance Report consist of Following Funtionalities



A blue rectangular button with a white gear icon on the left and the text "Global Setting" in a white, serif font on the right.

This is a system administration module where in you configure, application wide settings which are referred by all the modules in the application. This module is used during the implementation phase by a highly privileged user, normally an implementation engineer.



**GlobalData»**



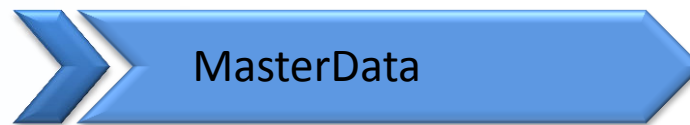
## Global Data

Global Data consist of Following Funtionalities

- Global Settings  
We can Manage Global Settings Like Currency types.
- Common Number Generation Prefix  
Used to manage Challan Serial Number,Number Width Path,etc.
- Institute Information  
Provides the Institutions Information

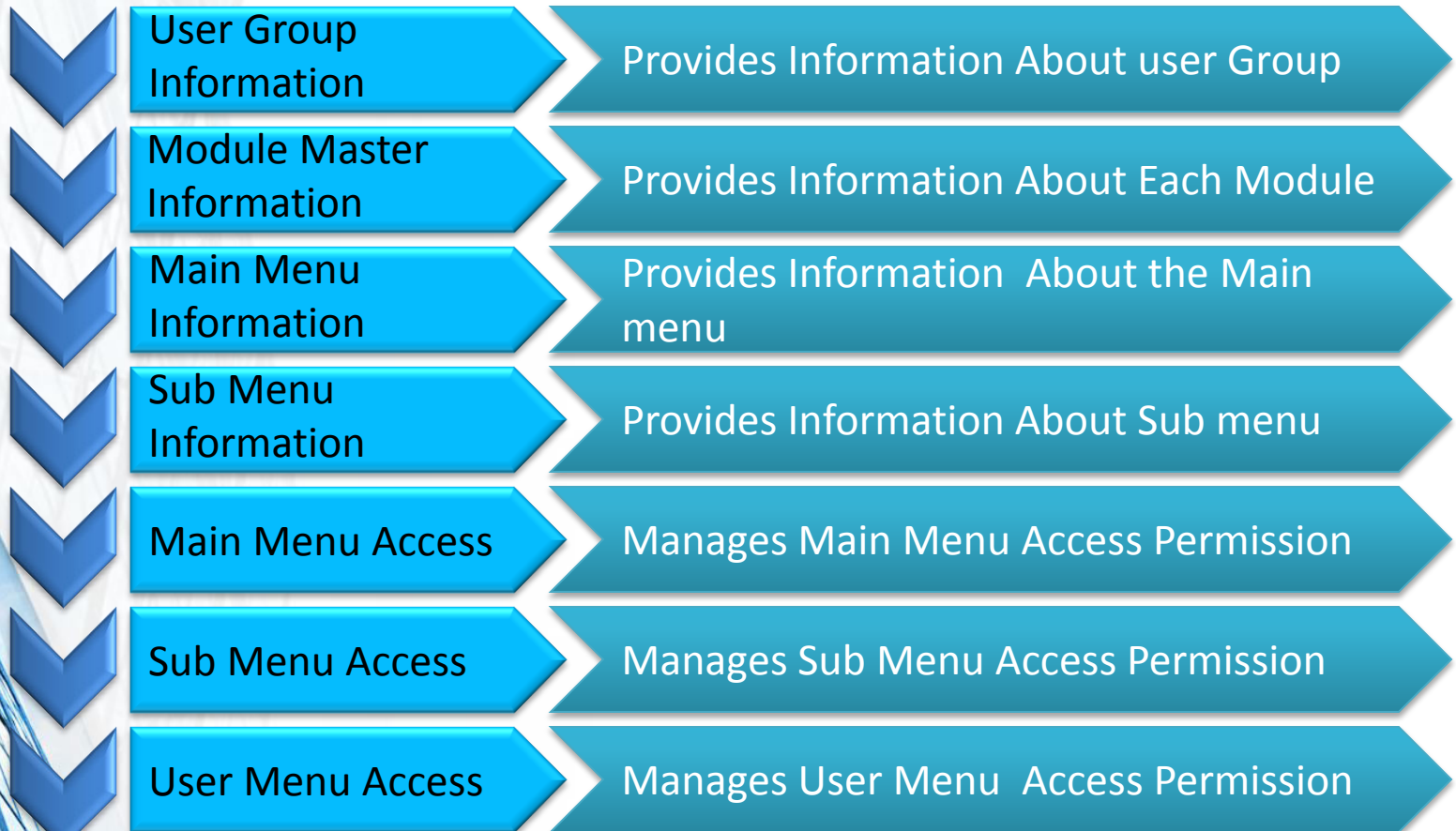
A blue rectangular box containing a black icon of three stylized human figures and the text "User Management" in a serif font.

User may find it tedious when data to be entered is voluminous. Systems offer an easy way by allowing users to enter data in Excel format and later import it into the system. The System takes due care to validate the data before its accepted.



# Master Data

Master Data consist of Following Funtionalities





# THANK YOU!

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